

## Telecommunications Checklist for Government Departments

	Yes	No
We have performed a lifecycle audit of our existing cabling infrastructure in the past year, giving us a clear picture of what assets we have, and what we may need		
I know that our cabling infrastructure will support future applications such as VoIP and 10GX		
Within the past five years, we have performed a cabling infrastructure needs analysis and budget forecast for our department. We know how much funding will be required to support our end users		
We have a telecom interface (person/process) to interact with our building owners on telecommunications issues, such as multiple carrier access, redundant telecom access, demarcation points, etc.		
We have recently attended training on how telcom de-regulation affects us as Facility/IT Managers		
We understand the facts about changes to telecommunications legislation, the National Fire Code, and how abandoned cable in our ceiling spaces can impact us		
We have a process in place to audit and inventory our leased voice and data cabling connections to ensure compliance with new technologies		
We are aware that a telecommunications audit of our facilities can put significant dollars back into our telecommunications budget		
We have a telecom property manager who coordinates our moves, upgrades, and other changes by liaising with carriers and property owners		
We have access to a Registered Communications Distribution Designer (RCDD) to assist us in designing and determining telecom room requirements in our buildings		
<b>Totals:</b>		

### SCORING

If your totals include:

- **0 “no” answers**, you likely do not need to be concerned about risks surrounding your telecommunications infrastructure.
- **1-2 “no” answers**, you may be at risk of financial, safety, or legal exposures surrounding your telecommunications infrastructure.
- **3-6 “no” answers**, you are currently exposed to financial, safety, or legal risks related to your telecommunications infrastructure.
- **7-10 “no” answers**, you are fully exposed to financial, safety, and legal risks because of deficits in your telecommunications infrastructure, planning, and knowledge.

The Attain Group of telecommunications consultants can assist you in establishing a national standard for cabling infrastructure that will provide your end users with a proactive approach and methodology for all their cabling needs. Our services result in cost benefits and risk management value that protect the well-being of your assets and your budgets.